

1.6 (ii) Custodian of documents/Categories .

Sl. No.	Category of document in original	Parties involved	Custodian of Document
1.	General Loan agreement.	SCA & NSFDC	DGM (Proj.)
2.	Government guarantee	SCA/CA & NSFDC	Company Secretary
3.	Share Certificate	MOSJ&E, Government of India & NSFDC	Company Secretary
4.	Memorandum of Association	NSFDC	Company Secretary
5.	Registration of the Organization	Ministry of Corporate Affairs, Govt. of India & NSFDC	Company Secretary
6.	Memorandum of Understanding (MoU)	Ministries/CAs/PIAs/TPs & NSFDC	Company Secretary
7.	Memorandum of Agreement (MoA)	CAs/PIAs/TPs & NSFDC	Company Secretary
8.	Fix deposit receipt	CAs/PIAs/TPs & NSFDC	CM (Bud-Fin.)
9.	Bank Guarantee	CAs/PIAs/TPs & NSFDC	CM(Bud-Fin)
10.	GPA agreements	Employees & NSFDC	CM (HRD)
11.	Surety Bonds	Employees & NSFDC	CM (HRD)
12.	Mortgage Deed	Employees & NSFDC	CM (HRD)
13.	HBA _ Agreement	Employees & NSFDC	CM (HRD)
14.	Conveyance – Agreement	Employees & NSFDC	CM (HRD)
15.	Conveyance – Hypothecation Deed	Employees & NSFDC	CM (HRD)
16.	HBA – Surety Bond	Employees & NSFDC	CM (HRD)

